2017 Application Instructions

EMA Scholarship Foundation
16530 Ventura Blvd., Suite 400
Encino, CA 91436

Your application must be postmarked by March 31, 2017

EMA SCHOLARSHIP FOUNDATION INFORMATION AND INSTRUCTIONS FOR APPLICANTS

Who is Eligible?

Competition is open to high school seniors who will be entering college as a freshman in 2017, as well as undergraduates and graduate students currently attending college on a full-time basis.

Employees, children and spouses of employees of EMA member companies in good standing are eligible for EMA Scholarships. Employee applicants must have completed at least six months of full or part time employment by March 31, 2017. In order for the child or spouse of an employee to be eligible, the employee must have completed at least six months of FULL time employment by March 31, 2017.

How much is the Scholarship Award?

One scholarship will be awarded. The recipient will receive a total of up to $16,000 (US), depending on his or her current academic status. The scholarships are awarded in increments ranging up to $4,000 per academic year. Scholarship awards will not become effective until and unless the recipient has been admitted to and enrolls in an accredited four-year college or graduate school as a full-time student. **The scholarship award will be sent directly to the college at which the recipient is enrolled** and will be credited to the recipient's account for use in accordance with the scholarship policy of the college. The awards may be used for tuition, books or any approved expense relative to the student's college education, subject to the approval of the Financial Aid Officer at the college.

> **Note: It is the recipient's responsibility to make certain that a certified transcript of his/her grades is submitted to the EMA Scholarship Foundation at the end of each academic year in order to receive funds for the succeeding year. The scholarship must be fully utilized within five years of the date it was awarded.**

How are the Scholarship Awards selected?

Awards will be made on the basis of the applicant's academic achievement, financial need and potential for success at the college level. In this process, College Board Scholastic Aptitude Test scores (SAT) or the American College Test scores (ACT) and personal qualifications will be evaluated. Also, a demonstrated interest or experience in entertainment retailing or distribution will be taken into consideration.

The selection of EMA Scholarship winners will be made by the EMA President & CEO. All candidates will be notified immediately and the winner will be posted on EMA's website: "www.entmerch.org".

How do I apply? - A full set of application instructions are outlined below.

COMPLETE INSTRUCTIONS

To Be Completed By Applicant:

- **Application**
- **Statement of Employment**
- **Student Aid Report (SAR)** - Your parents/guardians must complete and submit this form. If you are self-supporting and solely responsible for funding your education, please complete the form yourself.

**Applicants who do not return the Student Aid Report will be deemed ineligible for consideration, since recipients are judged on the basis of financial need as well as academic achievement.*

Please mail these completed forms and have them postmarked March 31, 2017 to:

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TO BE COMPLETED BY CURRENT HIGH SCHOOL OR COLLEGE:

- High School Students:
  - **Academic Recommendation**
  - **High School Transcript** *(for high school students)*

    The applicant's Academic Recommendation form is to be completed by a responsible school official and mailed with a Transcript of High School Grades to the EMA Scholarship Foundation and postmarked by March 31, 2017. If applicant has attended more than one high school or secondary school, a High School Record must be completed for each school attended.

- College or Graduate Students:
  - **Academic Recommendation**
  - **College Transcript** *(for college or graduate students)*

    If a college applicant has been out of school for two or more years, a letter of recommendation from an employer will be accepted in lieu of the academic recommendation form, and can be sent with most recent school transcript. Academic recommendation/or letter of recommendation and college transcripts must be postmarked by March 31, 2017.

TO BE SENT BY APPROPRIATE TESTING AGENCY

- **SAT or ACT Test Scores**

If still in high school, applicant must submit scores of either the College Board Scholastic Aptitude Test (SAT) or the American College Test (ACT):

- The identification number for the EMA Scholarship Foundation for the SAT is **3175**.
- The identification number for the ACT is **3618**.

Test scores for examinations are required by March 31, 2017, as distinguished from tests taken or to be taken for which scores will not be available by March 31, 2017. Request forms for Additional Score Reports are available at your school. Send this form to the College Scholarship Service of American College Testing Program with the appropriate identification number and fee.

IS YOUR APPLICATION COMPLETE?

If all items below have been sent to the EMA Scholarship Foundation postmarked March 31, 2017, the answer is YES!

FINAL CHECKLIST

To be sent by APPLICANT directly to EMA and be postmarked by March 31, 2017:

- ☐ Completed Scholarship Application
- ☐ EMA Member Company Employment Verification
- ☐ Completed Student Aid Report (SAR)

To be sent by SCHOOL OFFICIAL directly to EMA and be postmarked by March 31, 2017:

- ☐ Academic Recommendation Form and High School Transcript (*for high school students*)
- ☐ Academic Recommendation Form or Letter of Recommendation and Official College Transcript (for college undergrad or graduate students)

To be sent by TESTING AGENCY directly to EMA and be postmarked by March 31, 2017:

- ☐ SAT or ACT scores

For additional information, contact Jennifer Lane Burnell at (818) 385-1500, ext. 238, or by e-mail: jlane@entmerch.org

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